



MARKSANS PHARMA LIMITED

CIN: L24110MH1992PLC066364

Regd. Office: 11th Floor, Grandeur, Veera Desai Extension Road, Oshiwara, Andheri (West), Mumbai - 400053.

Phone: 022 4001 2000; **Fax:** 022 4001 2011

Website: www.marksanspharma.com;

E-mail: companysecretary@marksanspharma.com

Notice of 27th Annual General Meeting, Book Closure and E-voting information

NOTICE is hereby given that:

1. The 27th Annual General Meeting (AGM) of the Company will be held on Thursday, 26th September, 2019 at 10:30 AM, at GMS Banquet, Next to D. N. Nagar Metro Station, Opp. Indian Oil Nagar, New Link Road, Andheri (West), Mumbai – 400053, to transact the business as stated in the Notice dispatched to the Members individually.
Electronic copies of the Notice of the AGM and Annual Report for the financial year 2018-19 have been sent to the members whose e-mail IDs are registered with the Company/Depositories and physical copies to all other members at their registered address through permitted mode. The Notice and Annual Report for the financial year 2018-19 are also available on the Company's website www.marksanspharma.com under Investor Relations tab.
2. Pursuant to the provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 21st September, 2019 to Thursday, 26th September, 2019 (both days inclusive) for the purpose of AGM and payment of dividend, if declared at the AGM. The dividend for the financial year ended 31st March, 2019, if declared at the AGM, will be paid on or after 4th October, 2019 to those persons whose names would appear:
 - a) as beneficial owners as at the end of the business day on Friday, 20th September, 2019 as per lists to be furnished by the Depositories in respect of shares held in electronic form; and
 - b) on the Register of Members of the Company as at the end of the business day on Friday, 20th September, 2019.
3. Members holding shares either in physical form or in dematerialized form as on the cut-off date of Friday, 20th September, 2019, may cast their vote electronically on the Ordinary and Special Businesses as set out in the Notice of the AGM.
4. Pursuant to Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, Secretarial Standard 2 on General Meetings ("SS-2") and Regulation 44 of the Listing Regulations, the Company is providing electronic voting facility from a place other than the venue of AGM ("remote e-voting") provided by CDSL. The details of remote e-voting are given below:
 - a) The Ordinary and Special Businesses as set out in the Notice of AGM may be transacted by electronic voting.
 - b) Dispatch of Notice of AGM along with the Annual Report for the financial year 2018-19 through permitted modes started on 27th August, 2019 and completed on 31st August, 2019.
 - c) The voting through electronic means shall commence on Monday, 23rd September, 2019 at 09:00 a.m.(IST).
 - d) The voting through electronic means shall end on Wednesday, 25th September, 2019 at 05:00 p.m.(IST).
 - e) The voting through electronic means shall not be allowed beyond 05:00 p.m.(IST) on Wednesday, 25th September, 2019.
 - f) The voting rights of members shall be in proportion to their share of the paid-up share capital of the Company as on the cut-off date i.e. 20th September, 2019.
 - g) Any person who acquires equity shares of the Company and becomes a member after 16th August, 2019 and continues to remain a member as on the cut-off date i.e. 20th September, 2019, may also cast his vote by remote e-voting and they may obtain User ID and Password by writing to CDSL on the e-mail ID i.e. helpdesk.evoting@cdslindia.com. If the Member is already registered with CDSL for e-voting, the Member can use the existing User ID and Password for casting his vote through remote e-voting. The detailed procedure for voting by electronic means and User ID and Password is also provided in the Notice of AGM.
 - h) Once a vote is cast by a member, he shall not be allowed to change it subsequently.
 - i) The Members attending the AGM should note that those who are entitled to vote but have not exercised their right to vote by remote e-voting, may vote at the AGM through ballot for all businesses specified in the Notice. The members who cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast their vote again.
 - j) Notice of the AGM and information on process and manner of electronic voting is available on the Company's website www.marksanspharma.com and also on the website www.evotingindia.com.
 - k) In case of any queries/grievances connected with the electronic voting, members may contact the following: Mr. Mehboob Lakhani, Asst. Manager, CDSL, 25th Floor, Marathon Futurex, N M Joshi Marg, Lower Parel (East), Mumbai - 400013, E-mail: helpdesk.evoting@cdslindia.com, Helpdesk Phone Number: 1800225533. The members can also refer to the Frequently Asked Questions ("FAQs") and E-voting Manual available at www.evotingindia.com under help section.

For Marksans Pharma Limited

Sd/-

Mumbai
3rd September, 2019

Harshavardhan Panigrahi
Company Secretary