



# Marksans Pharma Ltd.

**Regd. Office:** 11th Floor, Grandeur, Veera Desai Extension Road, Oshiwara, Andheri (W),  
Mumbai – 400053, CIN: L24110MH1992PLC066364,  
**Phone:** +91 22 40012000 **Fax:** +91 22 40012011 **Website:** [www.marksanspharma.com](http://www.marksanspharma.com)  
**E-mail:** [companysecretary@marksanspharma.com](mailto:companysecretary@marksanspharma.com)

## Notice of 24th Annual General Meeting, Book Closure and E-voting information

NOTICE is hereby given that:

1. the 24th Annual General Meeting (AGM) of the Company will be held on Thursday, 29th September, 2016 at GMS Community Hall, Sitladevi Complex, 1st Floor, D. N. Nagar, Link Road, Andheri (W), Mumbai – 400053, at 10:30 AM, to transact the business as stated in the Notice dispatched to the Members individually.

Electronic copies of the Notice of the AGM and Annual Report for the financial year 2015-16 have been sent to the members whose e-mail IDs are registered with the Company/Depositories and physical copies to all other members at their registered address through permitted mode. The Notice and Annual Report for the financial year 2015-16 are also available on the Company's website [www.marksanspharma.com](http://www.marksanspharma.com) under Investor Relations tab.

2. Pursuant to the provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 24th September, 2016 to Thursday, 29th September, 2016 (both days inclusive) for the purpose of AGM and payment of dividend, if declared at the AGM. The dividend for the financial year ended 31st March, 2016, if declared at the AGM, will be paid on or after 3rd October, 2016 to those persons whose names would appear:

a) as beneficial owners as at the end of the business day on Friday, 23rd September, 2016 as per lists to be furnished by the Depositories in respect of shares held in electronic form; and

b) on the Register of Members of the Company as at the end of the business day on Friday, 23rd September, 2016 after giving effect to all valid share transfers in physical form lodged with the Company on or before Friday, 23rd September, 2016.

3. Members holding shares either in physical form or in dematerialized form as on the cut-off date of 23rd September, 2016, may cast their vote electronically on the Ordinary and Special Businesses as set out in the Notice of the AGM.

4. Pursuant to Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, Secretarial Standard 2 on General Meetings ("SS-2") and Regulation 44 of the Listing Regulations, the Company is providing electronic voting facility from a place other than the venue of AGM ("remote e-voting") provided by CDSL. The details of remote e-voting are given below:

a) The Ordinary and Special Businesses as set out in the Notice of AGM may be transacted by electronic voting.

b) Dispatch of Notice of AGM along with the Annual Report for the financial year 2015-16 through permitted modes started on 31st August, 2016 and completed on 4th September, 2016.

c) The voting through electronic means shall commence on Monday, 26th September, 2016 at 10:00 a.m.(IST)

d) The voting through electronic means shall end on Wednesday, 28th September, 2016 at 05:00 p.m.(IST)

e) The voting through electronic means shall not be allowed beyond 05:00 p.m.(IST) on Wednesday, 28th September, 2016.

f) The voting rights of members shall be in proportion to their share of the paid-up share capital of the Company as on the cut-off date i.e. 23rd September, 2016.

g) Any person who acquires equity shares of the Company and becomes a member after 19th August, 2016 and continues to remain a member as on the cut-off date i.e. 23rd September, 2016, may also cast his vote by remote e-voting and for the purpose may obtain User ID and Password by writing to CDSL on the e-mail ID i.e. [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). If the Member is already registered with CDSL for e-voting, the Member can use the existing User ID and Password for casting his vote through remote e-voting. The detailed procedure for voting by electronic means and User ID and Password is also provided in the Notice of AGM.

h) Once a vote is cast by a member, he shall not be allowed to change it subsequently.

i) The Members attending the AGM should note that those who are entitled to vote but have not exercised their right to vote by remote e-voting, may vote at the AGM through ballot for all businesses specified in the Notice. The members who cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast their vote again.

j) Notice of the AGM and information on process and manner of electronic voting is available on the Company's website [www.marksanspharma.com](http://www.marksanspharma.com) under Investor Relations - Compliance tab and also on the website [www.evotingindia.com](http://www.evotingindia.com).

k) In case of any queries /grievances connected with the electronic voting, members may contact the following:

Mr. Mehboob Lakhani, Asst. Manager, CDSL, P. J. Towers, 16th Floor, Dalal Street, Fort, Mumbai – 400001, E-mail: [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com), Helpdesk Phone Number: 18002005533. The members can also refer to the Frequently Asked Questions ("FAQs") and E-voting Manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section.

For **Marksans Pharma Limited**

Sd/-

**Mumbai**

**4th September, 2016**

Harshavardhan Panigrahi

**Company Secretary & Manager-Legal**